



Northshore Family Partnership Program



Northshore Family Partnership is the public parent partnership program for the Northshore School District serving homeschooling families.

Northshore Family Partnership Program Mission

Northshore Family Partnership aims to establish an inclusive, supportive community of families that seek an alternative model of learning for their children where parents serve as the primary educators. We envision a place where parents/families collaborate in a true partnership with teachers as both plan for instruction, observe student growth, and prepare for learning activities that excite and motivate each child. We seek to create a learning environment where students learn with peers and participate in meaningful, real-world learning experiences.

Table of Contents

Northshore Family Partnership Program Mission	See Cover
Foundational Principles of Northshore Family Partnership	2
Program Description	3
Program Components	3
Onsite Classes	3
Drop-off Option	3
Written Student Learning Plan (WSLP) and Progress Reports	4
Lunch and Recess	4
Volunteer Parents/Guardians	4
Kindergarten	4
Assessments	4
Northshore Family Partnership Parent Cooperative	5
NFP Advisory Committee	5
Parent Responsibilities	5
Application & Enrollment	6
New-to-Program Application Procedures	6
New-to-District Student Enrollment Procedures	7
Class Registration	7
Class Registration Procedures	7
Waitlists	8
Parent Educator Comprehensive Support Plan	8
Attendance & Insufficient Student Contact	8
WSLP Meetings and Progress Reports	9
Inadequate Student Progress	10
Intervention Plan	10
Additional Resources	10
NSD Alternative Learning Experience Statement of Understanding	11
Northshore Family Partnership Family Contract	12

Foundational Principles of Northshore Family Partnership

Parent Responsibilities:

1. **Parent's Role in Written Student Learning Plan:** The Written Student Learning Plan (WSLP) details the learning goals for each child during the school year. Parents are responsible for meeting with their assigned WSLP advisor before classes start in September to go over their WSLP. Each month, parents are responsible to submit monthly progress reports and work samples to their WSLP advisor.
2. **Parents as Primary Educators:** Parents who enroll in this program are opting to homeschool their children. Parents have the responsibility to provide instruction that meets grade level standards set by the state. They are free to select methods, materials, and any secular curriculum of their choice to teach foundational academic skills to their children. Any curriculum not provided by Northshore School District will be the parents' responsibility to purchase.

Northshore School District (NSD) and Northshore Family Partnership (NFP) Responsibilities:

1. **Classroom Instruction:** Teachers' classroom instruction will focus on child led learning, project based learning, and collaborative work in order to build on the skills students are learning at home with their parents as primary educators.
2. **Teacher's Role in Written Student Learning Plans Advising:** WSLP advisors (NFP teachers) will meet in partnership with parents at the beginning of the year to create the WSLP and will be responsible for verifying the learning goals for the year are in compliance with grade level state standards. WSLP advisors will review the monthly progress report. If requested, teachers will mentor parents and support them in the instruction they are providing for their children at home. WSLP advisors are responsible for assessing whether a student is or is not making progress towards grade level state standards and indicating their assessment on the monthly progress reports. Advisors also have the responsibility to recommend and oversee an intervention plan if students are not making adequate progress, or if families are failing to adequately complete progress reports .
3. **Curriculum Provided by NSD:** The district will provide parents the option of accessing hardcopy and electronic NSD approved curriculum for parents to utilize at home with their children.

OSPI Oversight:

All WSLPs, monthly progress reports, work samples, and all other documents required of an ALE in compliance with state law will be collected and stored to provide the required documentation to OSPI as outlined in WAC 392-121-182 items 9-10.

Program Description

The Northshore Family Partnership program operates as an Alternative Learning Experience (ALE) under WAC 392-121-182 of public education. Students enrolled in this program are reported to the state as public school students attending an alternative learning model. In this program we recognize that both parents and certified teachers serve as educators of their children. We believe a strong partnership in planning, instructing and monitoring individual student progress is important—keeping in mind the overall goal of promoting whole child development.

Within the Northshore Family Partnership, the parent is the primary educator. In partnership with a certificated teacher, an individualized Written Student Learning Plan is created for your student that meets district and state standards. We also assist in recommending curriculum and experiences that support the WSLP. Parents are responsible for tracking the standards and making sure their child is making progress, as noted in the Progress Report. As a public school, there are no costs to enroll in this program.

Northshore Family Partnership is designed to support families who are seeking classes, resources, and a sense of community as they partner with certified teachers to plan for instruction provided at home by parents/guardians. Following an onsite, alternative learning model, this program will offer classes for elementary students.

Opportunities at school involve inquiry based learning, where students engage in collaborative challenges with their peers. Examples include project-based and child-led learning; in-class discussion and debate; empathy for different people, different perspectives, and how they relate; designing solutions that solve original problems in original ways; and building relationships. *Students will not be expected to complete projects for their site based classes at home.* Our program requires that students receive 27 hours and 45 minutes of instruction per week, including class attendance and instruction at home covering all subject areas within the WSLP. Morning and afternoon on-site classes are offered Monday - Thursday. Families may register for anywhere from one class to the equivalent of 3 full days of classes.

Program Components

Onsite Classes

Northshore Family Partnership offers classes for elementary students. All students enrolled in the program must have face-to-face contact with a certified teacher through our weekly onsite classes.

Drop-off Option

Students who are enrolled in contiguous classes may be dropped off and picked up promptly at the end of their day. *If students are not enrolled in contiguous classes, parents must stay on campus to supervise their children when students are not in class or take them off campus.*

Written Student Learning Plan (WSLP) and Progress Reports

Each student enrolled in Northshore Family Partnership will establish a Written Student Learning Plan (WSLP) with a certificated teacher who monitors and supervises progress related to the plans. Each month, parents/guardians submit a monthly progress report. The WSLP advisor will review student growth and report that adequate progress towards learning standards have been met. Parents and their WSLP advisor can use the advisor's office hours for collaboration, instructional planning, curriculum support, and ideas to support their child's learning.

Lunch and Recess

Lunch and recess will be a time for families and friends to socialize in an unstructured setting. Supervision will be provided by staff members and volunteer parents for children attending class contiguously before and/or after lunch. Parents must supervise their own children if they are not continuously enrolled in classes around lunch and recess that day.

Volunteer Parents/Guardians

Collaboration, community and communication are the "three Cs" to our program. Parent volunteers help us support the mission and contribute tremendously to the success of the program. Parents are expected to support classroom and program activities by volunteering.

It's Northshore S.D. Policy that volunteers need to fill out a yearly Northshore Disclosure Form and a State Patrol background check as well as a Volunteer Application form. These forms are updated every two years and are available in the office and included in your application packet. All volunteers are required to check in at the office and wear a provided badge.

Kindergarten

All kindergarteners must enroll in one "Fundergarten" class. This class introduces children to kindergarten experiences and includes the WaKIDS observational assessment—which is part one of the state requirements for full day kindergarten. Kindergarteners are encouraged to register for additional classes up to the 3-day maximum. Kindergarten classes will encompass a playful, developmentally-appropriate atmosphere where children interact with peers, engage in social learning that includes listening, speaking, and problem solving experiences.

New Family Orientation

All new families must complete an orientation course conducted by an NFP teacher and parent. This orientation will support parents new to homeschooling as well as those new to Northshore Family Partnership by outlining the program policies and procedures. More information will be available after acceptance to the program.

Assessments

State and district assessments will be provided for students within the program. The assessment information is one form of feedback that can help us plan for the future as we make every effort to provide a quality program for students and families. Parents will be notified before assessments are planned to be conducted.

Additional Learning Opportunities

NFP offers additional learning opportunities beyond class times which include: Parent- led workshops for students; parent-led workshops for other parents; workshops for students or parents led by professionals; monthly field trips; parent Seminars, student Seminars,

after-school programs, and clubs.

Northshore Family Partnership Parent Cooperative

The role of the Parent Partnership Cooperative is to support the NFP program through organizing volunteers, fundraising, and plan NFP events (field trips, workshops, parent socials, welcome picnic, etc.). In addition, the liaison committee works to strengthen relationships and communication between parents, the teachers, and the Northshore school district.

The NFP Parent Cooperative Board is made up of parents chosen by dues paying members of the NFP Parent Cooperative. The board will be selected by a nominating committee annually, and voted on by the paying members.

As a parent in the NFP joining this cooperative is paramount to our success. All families are encouraged to become members, and attend the quarterly family meetings.

NFP Advisory Committee

The advisory committee is comprised of parents who applied for the position as well as district employees. It is a two year commitment made up of returning and new members every year. Their role is to support and provide input on program development..

Parent Responsibilities

1. Parents must provide or arrange for transportation to and from campus. This includes promptly picking up students at the end of their day.
2. Parents are responsible for attendance in all classes in which the child is registered. The state requires that students meet with a certificated teacher at least once a week. This program will meet that requirement through attendance in onsite classes.
3. Should a student be unable to attend class during a school week, that *student* must be in contact with a teacher advisor to outline student learning for those missed classes.
4. Parents must participate in the development and maintenance of a Written Student Learning Plan (WSLP) for each student. The WSLP will include a description of the specific learning goals and performance objectives to be tied to district overall goals and objectives for student academic achievement.
5. Each WSLP must be developed with and monitored by a certificated teacher.
6. With the support of a certificated teacher, parents will complete a monthly progress report, which includes documentation of learning activities and progress, including work samples.
7. New parents, or parents requiring assistance, will attend a monthly progress report meeting with a teacher advisor to monitor progress as outlined in the WSLP.
8. Parents must agree to serve as their child's primary educator and provide secular instruction in all subjects as specified by the WSLP.

9. Parents are expected to join the Northshore Parent Partnership Cooperative.
10. Parents are required to remain on campus with students when not in class. Students who are enrolled in contiguous classes may be dropped off.
11. Parents must sign a Statement of Understanding agreement, annually, stating that they understand the differences between Home-Based Instruction (homeschooling) and the Northshore Family Partnership Program as an Alternative Learning Experience within the Northshore School District. (Included in application packet)
12. Parents are required to choose a volunteer position for the school. Some volunteer positions will require you to be on campus, some will not.
13. Parents must complete the NSD Volunteer Application. (Included in registration packet)
14. Parents will support the program and site by creating healthy relations between our community and the Bear Creek community.
15. Complete appropriate enrollment forms prior to admittance to program.
16. Parents failing to fulfill the requirements of the WSLP may be placed on a Intervention Plan.
17. Failure to comply with the responsibilities described above may result in withdrawal from the program.

Application & Enrollment

New-to-Program Application Procedures

Students that reside in the Northshore School District will be given priority acceptance. Students that live outside the district may apply and will be accepted as space is available.

Application materials will be available on the program website and at the Bear Creek Elementary School Office. Completed forms must be returned to Bear Creek Elementary.

Please be sure to include all of the following:

- ☐ Application to NSD Parent Partnership Program who are new to the program.
- ☐ Northshore School District Alternative Learning Experience Statement of Understanding - signed
- ☐ Parent Contract - signed

Keeping families together is an important component of our partnership program. Therefore, we will strive to give siblings placement priority whenever possible.

Acceptance will be prioritized as follows:

- Siblings of returning NFP students who live in district
- Siblings of returning NFP families who live out of district
- New in district applicants
- New out of district applicants

Applications submitted after the deadline will be placed on a waitlist. If space becomes available, you will be notified. Waitlists are for one school year only. If space is available, we will continue enrolling students until classes are full.

New-to-District Student Enrollment Procedures

Following acceptance into NSD Family Partnership, students who have not been enrolled in a Northshore School prior must complete the district enrollment procedures. Note: those living outside of NSD must also have an approved Choice Transfer prior to enrollment.

Enrollment materials will be available on the program website and at the Bear Creek Elementary School Office. Completed forms must be returned to Bear Creek Elementary.

Please be sure to include all of the following:

- ☐ Northshore School District Enrollment Form
- ☐ Certificate of Immunization Status or Certificate of Exemption
- ☐ Health Registration Form
- ☐ Permission to Withhold Student Directory Information
- ☐ Choice Transfer form (if out-of-district only)

Class Registration

Class Registration Procedures

Timeline and information about the course schedule and offerings will be available on the program website and at the Bear Creek Elementary School Office. Completed forms must be returned to Bear Creek Elementary. Please be sure to include all of the following:

- ☐ Course Selection Form
- ☐ Parent Cooperative Membership Form
- ☐ Volunteer Packet

Registration for classes will be prioritized as follows:

- Returning families
- Siblings of returning NFP students who live in district
- Siblings of returning NFP students who live out of district
- New in district applicants
- New out of district applicants

Waitlists

When all classes reach maximum capacity our program will be full. All remaining registrations will be placed on a waitlist for the remainder of the school year.

Parent Educator Comprehensive Support Plan

Parents who enroll in Northshore Family Partnership are opting to homeschool their children. Parents have the responsibility to provide instruction that meets grade level standards set by the state. Northshore School District supports the goals and progress of students' learning through classroom instruction by certificated teachers, access to hard-copy and electronic curriculum, as well as monthly advising, and monthly progress reports provided by WSLP advisors assigned to each family.

The Written Student Learning Plan (WSLP) details the learning goals for each child during the school year and is a requirement for families enrolled in Northshore Family Partnership. Each month, parents are responsible to submit monthly progress reports and work samples to their WSLP advisor.

WSLP Meetings and Progress Reports

Parents are responsible for meeting with their assigned WSLP advisor before classes start in September to go over their WSLP for the year.

Documenting academic progress is required as a condition of participation in an Alternative Learning Experience program such as NFP. This requirement is met through monthly Progress Reports and work samples. Monthly Progress Reports will include documentation of student instruction both at home and in onsite classes.

New parents are expected to attend monthly Progress Report meetings with their WSLP advisor. If a parent/guardian cannot attend their regularly scheduled monthly Progress Report meeting, they will be responsible for rescheduling.

Attendance and Weekly Student Contact

Weekly student contact with a certificated teacher is required as a condition of participation in NFP. This requirement is met through class attendance. If a student is absent they must make contact with their WSLP advisor to detail the learning that occurred during that absence.

It is important that parents/guardians call the office whenever a student will be absent from school, otherwise the absence will be counted as an unexcused absence. Refer to the [Bear Creek Report an Absence Page](#) to report an excused absence. Unexcused absences, or if a student does not make direct contact with their teacher/advisor, are counted towards insufficient student contact and can trigger an intervention plan, which will require more frequent contact with your WSLP advisor.

Insufficient Student Contact

Students may earn Unsatisfactory Progress for insufficient student contact. This may result in the following:

- Phone call reminder
- Student is marked absent
- Satisfactory progress in jeopardy with frequent or extended absences.
- Administrative intervention: Intervention Plan (see below section)
- Removal from the program

(Exceptions can be made if absences are excused due to documented illness).

To request an excused absence for up to 20 Northshore School district instructional days with principal approval, submit form Request for Excused Absence to the office at least one week prior to the requested absence dates. Student will need to make contact with WSLP advisor during excused absence to document learning.

Unsatisfactory Documentation of Academic Progress

Documenting academic progress is required as a condition of participation in an Alternative Learning Experience program such as NFP. This requirement is met through monthly Progress Reports. Monthly Progress Reports will include documentation of student instruction both at home and in onsite classes.

New parents are expected to attend monthly Progress Report meetings with their WSLP advisor. If a parent/guardian cannot attend their regularly scheduled monthly Progress Report meeting, they will be responsible for rescheduling.

Failure to submit a monthly progress report could result in removal from the program and may result in the following:

- Email to parent/guardian reminding them to submit their monthly Progress Report.
- Intervention plan will be put in place. (See section below.)

Inadequate Student Progress

Progress will be discussed with WSLP advisor during regular monthly Progress Report meeting. A WSLP advisor may determine that a student is making inadequate progress if learning activities described in the monthly reports are not aligning with district instructional standards or if students appear to be struggling with the content of instruction provided by parents at home. Families and the advisor will work together to plan an academic intervention that best suits the student.

Intervention Plan

An intervention plan might be developed for several reasons, including inadequate student contact, progress documentation, or academic/behavior needs. The WSLP advisor will work with the family to create and implement the plan. This may include:

- Weekly phone or in-person contact with parent is required in addition to monthly meetings to assist updating the monthly progress report .
- If progress for following month is satisfactory, standard requirements for the program are reestablished.
- A face-to-face meeting with WSLP advisor in addition to weekly meeting to discuss progress.
- Additional intervention plan is designed by WSLP advisor which may include: Change in duration, frequency or form of weekly contact or modification of WSLP.
- Parent/guardian and student informed that should the student continue to demonstrate Unsatisfactory Progress, student will be removed from NFP.

After a set time for the intervention, the WSLP advisor will arrange a meeting with the family and possibly the head teacher or principal to determine next steps . Additional interventions may be implemented or student may be removed from the program.

Additional Resources

[Bear Creek Attendance Reporting Policy](#)

[Request for Excused Absence Form](#)

[Northshore Family Partnership WSLP Forms](#)

[Monthly Progress Report](#)

[WAC 392-400: Student Discipline Rules, including attendance and tardiness](#)

[WAC 392-121-182 Alternative Learning Experience Requirements](#)

Northshore School District Alternative Learning Experience

Statement of Understanding

In accordance with the Alternative Learning Experience Implementation Standards, *reference WAC 392-121-182 (3)(e)*, prior to enrollment legal guardians shall be provided with, and sign, documentation attesting to the understanding of the difference between Home-Based Instruction and enrollment in an Alternative Learning Experience (ALE) such as the Northshore Family Partnership Program.

Below are summary descriptions of the difference between Home-Based Instruction and an Alternative Learning Experience. Please read these descriptions and sign below.

Home-Based Instruction (independent homeschoolers)

- Is provided by the parent or guardian as authorized under RCW 281.200 and 28A.225.010
- Students are not enrolled in public education.
- Students are not subject to the rules and regulations governing public schools including course, graduation, and assessment requirements.
- The public school is under no obligation to provide instruction or instructional materials, or otherwise supervise the student's education.
- Parent/guardian has filed a *Declaration of Intent* and agrees to adhere to the responsibilities therein and are considered "Home-based students."

Alternative Learning Experience (e.g. Northshore Family Partnership Program)

- Is authorized under WAC 392-121-182
- Students are enrolled in a public education institution full time or part time and are no longer considered Home Based.
- Full time enrollment is tracked through number of hours a student is expected to engage in learning activities as defined in the Written Student Learning Plan (WSLP).
- Students are subject to the rules and regulations governing public school students including course, graduation, and assessment requirements for all portions of the ALE.
- Learning experiences are supervised, monitored, assessed, and evaluated by a certificated teacher.
 - Provided via the Written Student Learning Plan that is approved by a certificated teacher.
 - Provided partially or fully outside the regular classroom with parents as primary educator.
 - Instruction must be secular in nature.

I have read the summary and detailed descriptions of Home-Based Instruction and Alternative Learning Experience and I understand the difference between Home-Based Instruction and the Alternative Learning Experience program.

Name(s) of Student(s): _____

Parent/Guardian Names: _____

Parent/Guardian Signature: _____ Date _____

Parent/Guardian Signature: _____ Date _____

Northshore Family Partnership Parent Contract

I, _____ (parent name), parent of _____ (student name) understand the following requirements of the Northshore Family Partnership (NFP) as an Alternative Learning Environment (ALE) created for homeschooling families in the Northshore School District:

- ☐ A requirement of this program is that my child will receive instruction for 27.75 hours a week that is secular in nature. Time students spent in NFP classes counts toward those hours. _____ (initials)
- ☐ I affirm that I, the parent/guardian, am expected to be responsible for my child's learning outside of NFP classes for a total of 27.75 hours. _____ (initials)
- ☐ I understand that, as the primary educator of my child, I am responsible for my child's learning of the foundational skills for all core subjects (math, science, literacy/language arts, social studies) NFP classes will focus on integration and application of those skills. _____ (initials)
- ☐ I understand that I will be expected to attend WSLP Planning (Written Student Learning Plan) Meetings as scheduled with the certificated teacher who is assigned to me as a WSLP advisor. At that initial meeting I am required to develop an academic plan for the school year. _____ (initials)
- ☐ I understand that I am responsible for completing monthly Progress Reports, outlining skills, concepts and content standards addressed by at-home learning during the prior month. _____ (initials)
- ☐ I understand that if I am unable to document student progress I will be put on an intervention plan (Parent/Educator Comprehensive Support Plan) that increases one-on-one contact with my advisor to once-a-week, in order to assist me for as long as needed. If progress is not made, as outlined in the intervention plan, I may be asked to leave the program. _____ (initials)
- ☐ I understand that I will be able to access curriculum materials approved by Northshore School District through the NFP program, but ultimately I am responsible for obtaining curriculum and materials for my child's at-home education. _____ (initials)
- ☐ I understand that, as a part of this program, I am expected to volunteer on a regular basis. _____ (initials)

My signature below signifies that I understand and will adhere to the above-mentioned requirements for the Northshore Family Partnership.

Printed Name

Signature

____/____/____
Date

