

# Classroom Lock Security Upgrades Phase 2 IFB

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## Pre-Bid Conference

Ashley Clericus, Contracts and Procurement Manager

Cliff Bambach, Planning and Design Administrator

# Agenda

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- IFB Requirements
- Project Overview
- Project Schedule
- Q&A

# Pre-Bid Conference

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- Materials and verbal responses today are for informational purposes only.
- Presentation and Sign-In sheet will be available on the website.
- Check the website frequently!

# Communications Regarding this IFB- 1.5

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- Sole Point of Contact
- Questions submitted through email to [aclericus@nsd.org](mailto:aclericus@nsd.org)
- Verbal or written communication with other District Representatives or Contractors may result in disqualification.

# Procurement Schedule

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Date	Activity
2/26/2020	Pre-Bid Meeting
3/4/2020	Deadline to Submit Questions or Requests for Substitution
3/11/2020 at 2:00PM	Bids Due, Public Bid Opening
3/12/2020	Notice of Intent to Award Issued (All Bidders Notified)
3/23/2020	Board Approval for Contract Award
4/7/2020	Project Start Date

# Contents of Bid- 1.6 Checklist

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- Original Signatures, Notarized when Required
- Attachments A through G (Volume 2)
- Supplemental Responsible Bidder Criteria (IFB 2.8)
- Electronic Copy of Attachment A Bid Form on USB Flash Drive

# How to Submit a Bid- 1.6

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- Sealed bids mailed or hand-delivered to:  
Northshore School District Support Services Building -  
Capital Project Offices  
22105 23rd Drive SE  
Bothell, WA 98021
- Bidder bears the risk of late delivery
- Must be received by 2:00PM
- No email or fax submissions

# Project Overview

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- Classroom locks security upgrades: quicker lockdown; reduce need for key to lock
- Phase 1: Mortise; Phase 2: High Schools; Phase 3: Remainder
- Phase 2: Five (5) Schools - Primary and Secondary access points to classrooms; Mortise, Cylindrical, Push Bars, New Doors
- Replacement or Retrofit of existing to have thumbturns and indicators
- Other lock configurations to reduce human error
  - Exit only locks
  - Storeroom function locks
  - Cylinder swaps
- Full size interchangeable cores; Master Key system
- Summary (3 breakdowns) and Full inventories on website



# Anticipated Project Schedule

Locations	Start Date	End Date
Inglemoor HS, North Creek HS, ATP	April 7th, 2020	August 2nd, 2020
Woodinville HS	April 7th, 2020	September 3rd, 2020
All Schools - MORTISE Locks	April 7th, 2020	September 3rd, 2020
Bothell HS	April 7th, 2020	January 3rd, 2021

- Site verifications - IHS NCHS ATP: within 3 weeks of contract award  
WHS and BHS - within 6 weeks of contract award
- Submittals - required - Expedited Ordering items - within 7 days of contract award. All others: submitted within 7 days of site walk.
- 2019-2020 Calendar/School Times included in package - holidays/breaks or after hours work; will provide 2020-2021 when available.

# Questions?